

LAKES OF NICHOLAS

IMPROVEMENT REQUEST FORM

DATE: _____

In accordance with the recorded covenants, conditions and restrictions of the association, and in order to protect each individual owner's rights and values, it is required that any owner who is considering improvements of his deeded property to include, but not be limited to patio covers, decks, outside buildings, fencing, building add-ons, etc. submit the following to the Architectural Control Committee prior to initiating work on the planned improvements.

- _____ (1) A completed Improvement Request Form
- _____ (2) Complete and detailed building plans and specifications
- _____ (3) A property site/plot plan showing the location of the proposed improvement

FAILURE TO SUBMIT THE REQUESTED ATTACHMENTS (ITEMS 1, 2, & 3) BEFORE CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. **If any change is made without approval, the Committee has the legal right to tell the homeowner to remove the improvement from their property.** At the homeowner's expense. Any homeowner considering any exterior improvement to their property is urged to review the recorded deed restrictions before the initial request.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Owner's Name: _____

Address: _____

Phone: _____

E-mail: _____

Briefly describe the improvement which you propose:

Who will do the actual work on this improvement?

Homeowner _____

Contractor Name & Phone # _____

Location of improvement (check actual areas that apply)

___ Front of dwelling ___ Back of dwelling ___ Side of dwelling ___ Roof of dwelling ___ Garage
___ Patio ___ Other (describe) _____

Material to be used for the improvement (check applicable items):

____ Brick - Color _____

____ Wood - Color _____

____ Roof - Color _____

____ Paint - Color _____

Other(explain) _____

Also attach any supporting documents-i.e., land plot, drawing to show where something will be placed on your property, along with dimensions and distance from property lines.

I understand that the Architectural Control Committee will act on this request within 30 days of receipt and contact me in writing regarding their decision. I agree not to begin property improvement without written approval from the ACC Committee. I understand that all construction will meet the City codes and that the ACC Committee approvals do not override the City codes but rather, are intended to work with them.

Homeowner's Signature & Date: _____

Construction Start Date: _____

Estimated Time of Completion: _____

Return this form via email to lakesofnicholas@yahoo.com or by mail:

Lakes of Nicholas Architectural Committee

P.O. Box 1853

Southaven, MS 38671

FOR ARCHITECTURAL CONTROL COMMITTEE USE:

Change Request Form and plans or drawings received

On: _____

Change Request Form approved/disapproved

Approved: _____ **Disapproved:** _____

Comments: _____

AUTHORIZED ARCHITECTURAL CONTROL COMMITTEE

Signature _____

Date _____